

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

-----x  
LORI OSTENFELD, :  
Plaintiff, : 19-CV-6653 (LTS) (OTW)  
-against- :  
ORDER  
NEWSELA, INC., et al., :  
Defendants. :  
-----x

**ONA T. WANG, United States Magistrate Judge:**

On December 18, 2020, the Court granted Plaintiff's former counsel's motion to withdraw and directed Plaintiff to file a letter by February 17, 2021 informing the Court whether she retained new counsel or is proceeding *pro se*. (ECF 43). If Plaintiff retained new counsel, said counsel was directed to file a notice of appearance by the same date. (ECF 43). In a letter dated February 15, 2021, Plaintiff requested an extension until March 31, 2021 to have an attorney file a notice of appearance. (ECF 46). No notice of appearance has been filed to date, and accordingly, Plaintiff is proceeding *pro se*. On April 14, 2021, Defendants filed a letter requesting a conference. (ECF 47).

Plaintiff is hereby **ORDERED** to file a response to Defendants' April 14, 2021 letter by **May 12, 2021**. Plaintiff may respond by mail to the Pro Se Office, 500 Pearl Street, New York, NY 10007 or by email to temporary\_pro\_se\_filing@nysd.uscourts.gov. Instructions for filing by email are available at <https://nysd.uscourts.gov/forms/instructions-filing-documents-email> and <https://www.nysd.uscourts.gov/prose>.

Defendants are directed to serve a copy of this Order on *pro se* Plaintiff to effect actual notice and are directed to file proof of service on the docket by **April 28, 2021**.

**SO ORDERED.**

Dated: April 20, 2021  
New York, New York

s/ Ona T. Wang  
**Ona T. Wang**  
United States Magistrate Judge